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2001 FEB 20 P 1:07

February 15, 2001

Thomas Maxwell
Federal Election Commission
999 E Street, NW
Washington, DC 20463

Re: C00225342

Dear Mr. Maxwell:

I write as Treasurer of the McGuire, Woods, Battle & Boothe Federal Political Action Committee to notify you of our intent to change our reporting schedule from monthly to semi-annually.

Please contact me if you have any questions.

Very truly yours,




Stephen Katsurinis

Federal Election Commission

**ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

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